**Oregon Joint Use Association**

Board of Directors

OJUA Conference Room – 1286 Court Street NE, Salem, OR

December 20, 2012

President Stuart Sloan called the meeting to order at 10:00 a.m. A quorum was present:

**Board Members Present**

Stuart Sloan

Mark Beaudry

Terry Blanc

Tom McGowan

Jeff Kent

Janet Ebright

Scott Rosenbalm

Gary Lee

**Guests**:

Lori Koho, PUC Safety, Reliability, and

 Security Administrator

Jerry Donovan, P&E Committee Chair

**Board Members Not Present**

Richard Gray

Doug Morten

Scott Wheeler

**Staff**:

Genoa Ingram

Jessica Carpenter

**Minutes**: The Committee reviewed the minutes of the October 12, 2012 meeting.

**MOTION**: Moved by Jeff Kent and seconded by Gary Lee to accept the minutes of the October 12, 2012 meeting as corrected to reflect that Janet Ebright had been elected Vice President and Scott Wheeler had been elected Secretary. **Motion passed**.

**Financial** (Deferred to budget discussion.)

**Report**

**Committee** *Publicity and Education* Jerry Donovan summarized the draft minutes of the

**Reports** December 13 meeting (on file) and the Spring Training Save-the-Date flyer. (EXHIBIT A) He noted that the Committee had established a timeline to assist future committees. The Committee is also attempting to establish a regularly scheduled meeting date.

Tom McGowan asked about the status of creation of a Marketing Committee, as previously discussed. President Sloan indicated that discussions would occur after the first of the year when he planned to meet with Jerry Donovan.

 *Conflict Resolution* Jeff Kent provided an overview of the Committee purpose for Lori Koho and reported that there were no new or anticipated cases; new Committee members had been added from Bend Broadband and Frontier.

*Standards Committee* Minutes of the November 14, 2012 meeting were distributed. It was reported that Gary Payne had been selected as the recommended Chair of the Standards Committee. Tom McGowan reported that the Committee had realigned its priorities and was working more closely within the boundaries of the Strategic Plan. President Sloan formalized the appointment of Gary Payne as Standards Committee Chair and asked staff to extend congratulations to him on his new position.

*Executive Committee* Tom McGowan reported that Janet Ebright, as 2013 Vice Chair, would preside over the Executive Committee meetings. He suggested that the Executive Committee promote greater interaction with Committee Chairs. Janet Ebright agreed. Tom suggested rotating one Committee Chair in to meet with the Executive Committee each month. Board members agreed that it would also be beneficial to have Committee Chairs attend the Board meetings as often as possible.

**Guest**  President Sloan thanked Lori Koho for the introductory visit to the OJUA Board and

**Input**  asked if Jerry Murray was still the appropriate PUC liaison to the Board. Lori

reported that Jerry Murray had retired the previous month.

 President Sloan asked how the five year check-in was progressing. Lori responded that Paul Birkeland was the lead on the check-in process, but confirmed that 100 percent participation was not likely.

She added that the Office of Emergency Management (OEM) was introducing legislation that would bring the PUC into some of the Emergency Support Function.

Tom McGowan discussed the role of the PUC in education and training. Jerry Donovan suggested that education on PUC rules and regulations by PUC staff might be a valuable component of the Spring Training. The topic will be discussed at the next meeting of the P&E Committee.

Tom McGowan asked who at PUC staff would take responsibility for NERC and FERC now that Jerry Murray had retired. Lori replied that there was no plan to fill that part of the position. However, there are plans to hire someone with NESC and engineering expertise in preparation for the eventual retirement of PUC safety staff.

Gary Lee asked whether the PUC would offer an opinion on disclosures and plans to address issues on the pole. Lori Koho responded that there was no plan to open up the rulemaking process at this time.

Terry Blanc asked if cyber-security would fall under the “safety and security” section of the PUC. Lori Koho responded that it would only apply if it came under the guidelines of the NESC.

Jerry Donovan discussed with Lori the level of PUC interaction with OSHA. Lori responded that the PUC was working to bring about better coordination between the two agencies.

**Old**  *Small City Representative*: President Sloan reported that the small cities

**Business** representative was in dues arrears and conversations were ongoing as to the future of

 that position.

*Service Drops*: Jeff Kent recapped his earlier discussion regarding fiber (communication) drops on poles. He reported that PacifiCorp was leaning toward a standard that would limit service drops to the same standards as those for electrical service. Anything beyond that standard would require prior approval. Terry Blanc noted that the NESC’s definition is identical to the Oregon Administrative Rules.

**New** *Budget Approval*: Board members reviewed the proposed 2013 Budget as

**Business**  recommended by the Executive Committee. Staff reported that, as of 3:45 p.m. the

 previous day, the carry-over amount in checking was approximately $28,000.

**MOTION**: Moved by Jeff Kent and seconded by Gary Lee to approve the proposed 2013 budget as presented. **Motion passed**.

*CLEC Representative*: The Board reviewed the email from Trevor Williamson recommending Sam Williams-Ackley of Hunter Communications for the OJUA Board position representing CLECs. The Board also reviewed Williams-Ackley’s resume.

**MOTION**: Moved by Tom McGowan and seconded by Gary Lee to appoint Sam Williams-Ackley to the OJUA Board representing CLECs. **Motion passed**.

President Sloan will forward a letter of acceptance and congratulations.

**Industry** President Sloan reminded Board members of former OJUA President Roger

**Updates** Kuhlman’s retirement event the following day.

**Adjourn** There was no additional business and the meeting was adjourned at 12:40 p.m.

