Introductions – Jeff VanLoo – Tillamook PUD – new member

Present – Stuart Sloan, Jeff VanLoo, Jerry Donavon, Steve Ross, Dawna Ferrell, Dan McGraw, Colin arrived at 10:52am, Staff – Jessica Carpenter

III – Annual Meeting

Update on registration – 4 sponsors, 9 registrations – check on Stuart Sloan registration

P&E Committee – Colin not sure if he is attending, Dawna not sure if she is attending, Steve Ross not sure if she is attending, Jerry not going – hunting trip

Attending - Dan McGraw, Stuart Sloan, Jeff VanLoo

Some concern at low numbers but kind of the pattern – Jerry and Stuart discussed making personal calls to drum up some sponsorship & attendees.

Discussion of ice breaker ideas, topics, items to make the meeting more appealing-fun!

Shirts – Get picture –estimated order of 75

Freebies – in past – swag from business – folders – this year just shirts – some discussion for future ideas of insulated lunch box, coffee mugs – tabled for later discussion

Open Items – meals - CSC to take care of arrangements – send recommendations for appetizers and lunch options

Certificates? – is there value to this – should we add this for the spring/annual meeting

**Action Items** – get list for last year attendee, spring training and sponsor to Jerry to contact in person for this year, send weekly email reminder about conference – get to Jerry ASAP

Is the Board going? Give them an update on who is attending so they can also contact Board Members

Send weekly reminder – early in the week – not Thurs or Fri due to 4 10hr days

Get cost for shirts – estimated 75- Jerry would like to order an additional shirt for himself –

Send picture of shirt with reminder to entice them to sign up and get the right size of shirt

Create top 5 reasons for attending to send with reminders

Spring training notice out prior to holiday – between Thanksgiving & Christmas

Determine cost for spring training – same or increased?

OJUA – do we have a flash drive that belongs to them- Stuart asked

Send draft minutes to all before finalizing minutes for Board review. Reviewed by Board by before putting on website to ensure that

Gather 2013 Annual meeting location options – need to lock location – check to ensure that we do not have signed agreement in place – Seaside area, Beach area

Lock in Dave for Spring Training Stuart & Jerry will handle this call

Colin also suggested that more could be displayed at the events – lots of extra space not being used that might start conversations – networking opportunities –

Check on options to update website – teaser – rotating pictures one per month or quarterly

Obtain logos for this years sponsors for powerpoint scrolling

Send registration list to Jerry & Stuart

IV Strategic Plan

Discussion of website – underutilized - would like to see some options for posting questions, posting pictures – use this more than currently being used. Sample test exams

Performance indicators – P & E Committee direct or indirect impact to all 5 of these

V Spring Training

Discussed the Jeopardy game – Colin assisted with some equipment related questions to the organization that requested use of our Jeopardy game – discussed that equipment would be a good topic to add to training – something that pertains to both administrators and wrench turners

Did we do a final review/summary of evaluations? – the group agreed that they have taken care of this

Stuart acknowledged Colin’s above and beyond efforts to make the Jeopardy game happen, committee all agree that back up is needed for ICE and also assistance – Executive Committee is ready to provide more support for future efforts in Jeopardy game success. Discussed that a half day rather than full day would be better – had some skipping out and too much to ask of Colin – group made recommendation that half day would work better and better to leave them wanting more

Discussion of select vendors for Spring training with new equipment – need to be careful with regular sponsors and see how they can be utilized more for speakers/presentations and not necessarily for exhibit situation.

Jeopardy Timeline

Lock down categories – Nov. 1 – send Save the Date for Spring Training with categories and ask for photos by Jan. 4

Photos due by Jan. 4 – drawing to have your photo used in the game and in by the requested deadline – entered into drawing – submit to the website – questions to CSC – we funnel to Colin/Committee -

Game completion date goal 3/1

Schedule 2 meetings in March to test the game – one for sure – possibly 2 needed

Oct. 3 – Next Meeting –Comcast Building – 10am – send out reminder – determine lunch plans if any

Meeting Adjourned 1:05pm